



# Linguistics Department



Higher Degree Research Candidate's

Commencement Program

29 July, 2008

# Linguistics HDR Key Staff

Associate Professor Linda Cupples  
Head of Department

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Dr. Alan Jones  
Co-convenor DProfCom  
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# FACILITIES

- ◆ SPACE – desks, storage and computers
  - C5A332 and C5A333 with 18 PCs, a Mac and lockers available - first come first served (see folder for Ling application form)
  - MUPRA/lockers available (C5A325 – MUPRA application required)
  - CLSL/no storage – (C5A441– email Chris Callaghan for access code [chris.callaghan@ling.mq.edu.au](mailto:chris.callaghan@ling.mq.edu.au))
- ◆ Novell Server access –
  - (Complete application form and return to Linguistics PG Office)
  - Problems report via email to: [lingit@ling.mq.edu.au](mailto:lingit@ling.mq.edu.au)
- ◆ IT facilities tour – contact Chris Callaghan (C5A540)
- ◆ Library Training Endnote/Databases – Mary Simons/Karen Marks
- ◆ Photocopying – Undergraduate Officer C5A508 (for PIN code)

# Communication

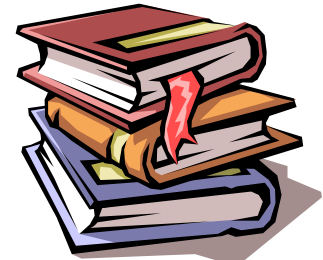
- ◆ LINGLINE – monthly departmental eNewsletter  
<http://www.ling.mq.edu.au/news/lingline.htm>
- ◆ LING\_Research & LING\_DAppLing are the moderated email list used to pass along information to Linguistics HDR candidates (please don't reply to the list but you can reply to sender).
- ◆ Folders/Pigeon holes for HDR candidates (C5A569)

# RESEARCH DISCUSSION

- ◆ Linguistic Research Seminar Series (see schedule on the web for dates – compulsory 2/3 attendance)
- ◆ Research Festival (December 8-9, 2008) – compulsory presentation at end of Year 1
- ◆ Other research centres and groups offer seminars (emails will be sent to you via the LING\_Research email list)
- ◆ Workshops eg. Pre-Festival Workshops “Getting Published”

# RESOURCES

- ◆ Handbooks
  - HDR Guide for Supervisors and Candidates (green booklet from HDRO)
  - Postgraduate Handbook
  - Linguistics HDR Students' Handbook
- ◆ Linguistics website (Research/HDRCandidates)
  - [www.ling.mq.edu.au/research/index.htm](http://www.ling.mq.edu.au/research/index.htm)
- ◆ HDRU website
  - [www.research.mq.edu.au/students/home](http://www.research.mq.edu.au/students/home)
- ◆ MUPRA (Macquarie University Postgraduate Representative Association)
  - [www.mq.edu.au/MUPRA](http://www.mq.edu.au/MUPRA)



# PROCEDURES

- ◆ Candidate's Commencement Report
- ◆ Annual Report (November)
- ◆ Progression: Change of Program, Supervision/Thesis Title/Overseas Research/Leave of Absence, etc., (See Robyn or HDRO)
- ◆ Scholarship Matters (Leanne Price, HDRO)





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# DIVISION COMMENCEMENT REPORT (DCR)

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- To be submitted 6 months after commencement (or equivalent part-time)
- Summary of progress thus far, extension of original research proposal
- Verification of completion of Division & Central Commencement Programs (CCP) – either online or in person.
- You will receive an email prompt from our Linguistics admin when it is time to submit the report (discuss with both your primary and associate supervisors and seek endorsement from them prior to submitting to Robyn)
- This report will be reviewed by our HOD, our Dean, then HDRO

# TRANSFER PROCESS (MPhil ► Phd)

If you started on MPhil and wish to apply for transfer to PhD:

- ◆ Usually initiated after first year full time study
- ◆ Must transfer within 1 year min. 1.5 max.
- ◆ Several draft chapters
- ◆ Reviewed by departmental committee and possibly external reader(s)
- ◆ Recommendation to HDRC for final approval.



# E t h i c s

## Linguistics Ethics Representatives:

- ◆ Dr. Verna Rieschild  
[verna.rieschild@ling.mq.edu.au](mailto:verna.rieschild@ling.mq.edu.au)  
Tel: +61 2 9850 9922
- ◆ Dr. Peter Roger  
[peter.roger@ling.mq.edu.au](mailto:peter.roger@ling.mq.edu.au)  
Tel: +61 2 9850 9650



# RESEARCH FUNDING

## Research Enhancement Fund (REF)

- ◆ REF Conference Support: \$2000 – max. 2 times in your candidature and only once per calendar year (paper presentation – acceptance evidence required – with a view to publishing - will be required to report back).
- ◆ REF Research Related Expenses (\$1000) once only – for items such as transcription, software, research related materials (e.g., test kits) and more (see our website)

[www.ling.mq.edu.au/research/hdr\\_fund.htm](http://www.ling.mq.edu.au/research/hdr_fund.htm)

## Macquarie Postgraduate Research Fund (PGRF)

- closing March/August
- cover costs of small items of equipment, word processing facilities, archival and resource visits, travel, library on-line searching, international inter-library loans and the costs of attending a conference where a paper or presentation is to be made

[www.research.mq.edu.au/students/current\\_students/pgrf](http://www.research.mq.edu.au/students/current_students/pgrf)

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A d v i c e o n F u n d i n g

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Assistance with external grant applications and internal funding scheme enquiries (university level funding such as PGRF):

- ◆ Colm Halbert  
L&P Division Funding and HDR Manager  
Tel: +61 2 9850 8073  
Email: [colm.halbert@mq.edu.au](mailto:colm.halbert@mq.edu.au)



Assistance with departmental schemes (REF, Ling Conf grant):

- ◆ Robyn Guilmette

# SCHOLARSHIPS: Domestic

- ◆ Australian Postgraduate Award (APA)–  
deadline October
- ◆ MQRES Open all year  
<http://www.research.mq.edu.au/students/scholarships>



# SCHOLARSHIPS: International

- ◆ Endeavour International Postgraduate Research Scholarships (E-IPRS) closes 31 August
- ◆ iMQRES – Open all year  
<http://www.research.mq.edu.au/students/scholarships>



◆ Thank you!