

POSTGRADUATE STUDENTS

FREE ACADEMIC LITERACY WORKSHOPS

To help you tackle your assignments

In 2011, with funding from the Deputy Vice Chancellor (Provost), the Linguistics Department will provide postgraduate students with a series of free academic literacy workshops.

Workshops start in Week 3.

Enrolling is simple. Just go to this website and follow the prompts:

www.ling.mq.edu.au/support/academic_literacy_pg_core.htm

You don't need to attend all the workshops offered. Just choose the ones you think you need or all the ones that you can fit within your timetable. The workshops will focus on different areas that students find challenging both when completing assignments and when communicating in academic settings.

The topics to be covered are listed below:

- **Approaching academic assignments**
 - Interpreting tasks and course requirements
 - Analysing assignment questions and marking criteria
 - Planning my assignment
- **Using Research**
 - Using library catalogues and searching databases
- **Selecting and organising information for academic purposes**
- **Incorporating evidence into academic writing tasks**
 - Paraphrasing and summarising
 - Synthesising information
 - Expressing ideas using academic language
 - In-text referencing
 - Referencing styles
 - Acknowledging sources appropriately in assignments (avoiding plagiarism)
- **Planning and structuring writing tasks (essays/ reports)**
 - Developing a response
 - Writing an outline
 - Selecting and organising information
 - Drafting the assignment
 - Setting up and maintaining the argument(s)
 - Writing introductions and conclusions
 - Synthesising ideas and evidence
 - Structuring logic and coherence at micro/macro levels
- **Writing a critical review**
- **Writing a literature review**

If you need further information email pgacademicliteracy@mq.edu.au