

Postgraduate Academic Literacy Program Workshop Outline S2, 2011

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| Approaching the Assignment | <ul style="list-style-type: none"> • Interpreting academic tasks and course requirements • Analysing assignment questions and marking criteria • Planning my assignment |
| Using Research | <ul style="list-style-type: none"> • Information research (Using library catalogues & Searching databases) • Selecting information for academic purposes (Using the internet for postgraduate study & Evaluating appropriate sources) |
| Writing for your Discipline (including essays, reports & other texts) | <ul style="list-style-type: none"> • Developing a response (including writing a thesis statement/proposition) • Writing an introduction • Selecting and organising information • Drafting the assignment (from introduction into body) |
| Structuring the Assignment (including essays, reports & other texts) | <ul style="list-style-type: none"> • Structuring paragraphs (including introductions and conclusions) • Synthesising ideas and evidence • Structuring logic and coherence at micro and macro level (paragraphs & whole assignment) |
| Critical Reading and Writing | <ul style="list-style-type: none"> • Purpose and structure of the critical review • Reviewing, questioning and evaluating academic articles and books • Moving beyond description to the critical • Writing the critical review • Purpose and structure of the literature review • How to do the literature search • Reading the literature • Synthesis of information • Writing the literature review |
| Incorporating Evidence into Academic Writing Tasks (including referencing) | <ul style="list-style-type: none"> • Paraphrasing & summarising • Synthesising information • Expressing ideas using academic language • In-text referencing • Referencing styles (Harvard, APA, Classic) • Acknowledging sources appropriately in assignments |
| Weekend Workshops | <ul style="list-style-type: none"> • An overview of selected elements from the workshops listed above • Each of the weekend workshops will be identical in content |